***Part 61 application for issue of a validation permit (commercial operations only)***

Use this form if you want to undertake commercial operations in New Zealand.

For further information on the validation process refer to the [Recognising foreign pilot licences](https://www.aviation.govt.nz/licensing-and-certification/pilots/pilot-licensing/recognising-foreign-pilot-licences/) page on the CAA website.

Pay online at <https://sec.caa.govt.nz/onlinepayment> and provide a copy of your receipt with the application. Applications will not be processed until evidence of payment is received. ***Do not send cash***.

For further information on current fees please see our website [Fees, levies, and charges | aviation.govt.nz](https://www.aviation.govt.nz/about-us/what-we-do/how-we-are-funded/fees-levies-and-charges/). Submit your complete applicationtolic.applications@caa.govt.nz, or post to Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand.

#### 1. Personal details

|  |  |  |  |
| --- | --- | --- | --- |
| CAA participant number (if known) |       | Date of birth (dd/mm/yy) |       |
| Title (Mr/Mrs/Ms/Miss) |       | Last name |       |

|  |  |
| --- | --- |
| Given name(s) |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Country of birth |       | Nationality |       |
| Phone |       | Mobile |       |

|  |  |
| --- | --- |
| Email |       |
| Postal address |       |

**2. Overseas flight crew licence held**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Tick the* appropriate *boxes and provide details.* | Aeroplane | [ ]  | Helicopter | [ ]  | Other | [ ]  |
| If other, please specify |       |
| Commercial Pilot (CPL) | [ ]  | Airline Transport Pilot (ATPL) | [ ]  |
| Licence number |       |
| Issued by *(*name *of issuing authority e.g., FAA)* |       |

**3. Overseas ratings held**

|  |  |  |
| --- | --- | --- |
| Tick *the appropriate box(es).* | Flight radio telephone operator rating/licence | [ ]  |
| Flight instructor rating | [ ]  |
| Instrument rating | [ ]  |

**4. Intended operations**

|  |  |  |
| --- | --- | --- |
| *Provide the following information and supply a cover letter from the operator.* *Note: If you intend operating as pilot-in-command on any commercial operation in NZ it may be necessary to complete the appropriate NZ CPL or ATPL air law examination. CAA will advise on request.* | Name of NZ operator |       |
| Details of commercial operations intended  |
|       |
| Duration of validity period required *(max 6 months)* |       |
| Type(s) of aircraft intended to be flown |       |

**5. Declaration**

|  |  |
| --- | --- |
| *The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under sections 107 and 352, respectively, of the Civil Aviation Act 2023 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding $30,000, or both.* | I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct. **Consent to disclosure & collection**I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge & compliance with transport safety regulatory requirements. I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Civil Aviation Act 1990, or other such purpose permitted by law. |
| Signature |  | Date |       |

**6. Applicant’s checklist**

|  |  |  |
| --- | --- | --- |
| *Ensure all documents are enclosed. Applications which are incomplete or lacking any required documents will be returned.* | 1. Copy of your current overseas licence
 | [ ]  |
| 1. Copy of your current overseas medical certification
 | [ ]  |
| 1. Completed flight experience summary (see page 3)
 | [ ]  |
| 1. Copy of NZ CPL or ATPL Air Law exam pass slip (where applicable)
 | [ ]  |
| 1. Evidence that you hold a current instrument rating (where applicable)
 | [ ]  |
| 1. Evidence that you hold a current flight instructor rating (where applicable)
 | [ ]  |
| 1. Evidence that type rating(s) are held on aircraft that you intend to fly in New Zealand
 | [ ]  |
| 1. Evidence of terrain & weather awareness at PPL level & mountain flying at CPL level
 | [ ]  |
| 1. Evidence of ICAO English Language Proficiency requirements (at least level 4)
 | [ ]  |
| 1. Details of intended operations and copy of operators cover letter included (refer Section 4)
 | [ ]  |
| 1. Proof of payment – for fee(s)
 | [ ]  |

**Flight experience summary - complete and submit with application form**

|  |  |  |
| --- | --- | --- |
|  | Aeroplane | Helicopter |
| 1. Total flight time
 |       |       |
| 1. Total pilot in command
 |       |       |
| 1. Total night flight time
 |       |       |
| 1. Night pilot in command
 |       |       |
| 1. Total multi-engine flight time
 |       |       |
| 1. Multi-engine pilot in command
 |       |       |
| 1. Total instrument time
 |       |       |
| 1. Instrument flight time
 |       |       |
| 1. Cross country navigation
 |       |       |
| 1. Cross country instruction
 |       |       |
| 1. Total flight instruction
 |       |       |
| 1. Night flight instruction
 |       |       |
| 1. Spinning/aerobatic flight instruction
 |       |       |
| 1. Multi-engine instruction
 |       |       |
| 1. Sling load
 |       |       |
| 1. Terrain & weather awareness at PPL Level
 |       |       |
| 1. Mountainous terrain operations
 |       |       |
| 1. Agricultural operations
 |       |       |

|  |  |
| --- | --- |
| Balloon operations |       |

|  |
| --- |
| Other relevant flight experience |
|       |

**Declaration**

|  |  |  |  |
| --- | --- | --- | --- |
| Certified true and correct  |       | Date |       |
| Print name  |       |