

 ***Application for Inspection Authorisation (IA) Initial or Refresher Course***

1. **Personal details**

|  |  |  |  |
| --- | --- | --- | --- |
| CAA participant number |       | Date of birth  |       |
| Name |       |
| Country of birth |       | Nationality |       |
| Address for service - *Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.* |
|       |
| Phone |       | Email |       |
| Postal address *(if different from address for service)* |
|       |
| Phone |       | Email |       |

1. **Application details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Please complete which course and course options.*  | Refresher course - $330.00 (incl GST) | [ ]  | Initial course NZ AMEL holder - $500.00 (incl GST) | [ ]  | Initial course foreign AMEL holder - $1700.00 (incl GST) | [ ]   |
|  |  Venue Option |       |
|  |  Date |       |
| *Notes:* *1. If applying for an initial course please also apply to* [ASPEQ](https://caanz.aspeqexams.com/home) *for IA Examination - AMEL Subject 25 .**2. Separate application on form 24066-10 required for issue of IA Certificate, once eligibility requirements met.* |

CAA USE ONLY

|  |  |  |
| --- | --- | --- |
| Receipt No. | Receipt Date | Invoice Code |
|       |       | INSPECT |

|  |  |  |
| --- | --- | --- |
|  | Yes | N/A |
| 1. Course acceptance letter
 | [ ]  |  |
| 1. Application for examination with ASPEQ
 | [ ]  | [ ]  |
| 1. Course Certificate
 | [ ]  |  |

1. **Fees & payment details**

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| --- |
| * Please pay online at <https://sec.caa.govt.nz/onlinepayment> and attach the receipt that will be emailed to you.
* Unless the full fees are paid and receipt is attached, applications will not be processed.
* For information relating to fees, refer to the Civil Aviation Charges Regulations.
 |
| **Payment details** |
| Total fees |       |
| Receipt number |       |

**Submit the completed application to either:**

**Email:** **lic.applications@caa.govt.nz**

**Post:** Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand