



Complete unshaded areas only where applicable. Post or email to CAA as soon as possible.

To report an accident or serious incident phone: 0508 ACCIDENT (0508 222 433) Monitored 24 hours a day, seven days a week. To report other safety or security concerns phone: 0508 4SAFETY (0508 472 338) Available office hours (voice mail after hours). Then post or email this form to *isi@caa.govt.nz*

Reporter's Details

Name			Position	1			
Organisation			Reporte Client II				
Date	Telephone	Email					
Reporter's Ref number		Reporter's Inv	restigation	Open	OR	Closed	
Number of attachments (if	any)						

Occurrence Details

Date of occurrence	Time		D NZST	NZDT		Location			
Aircraft registration Z K -	Aircra	aft Make	and Mode	1					
Operator Name						Operator	Client ID		
Persons on Board	Number of injuries - Fatal			Serious			Minor		
Dourd		Crew	Pax		Crew	Pax		Crew	Pax

Description of Occurrence

Health & Safety at Work Act - Typ	pe of Notification		
Is this a Notifiable Event per Health & Safety a (i.e death, notifiable incident or notifiable injur		Yes	No 🗌
Have you notified any other agencies?		Yes 🗌	No 🗌 If Yes please provide details:
Are you making a notification as a:	PCBU H&S Represen	ntative 🗌	Other D details below:

Operational Details

Flight No./Call sign	Altitude		AGL	ASL F	L Runway used		
Departure point		ended ation point		Nearest reporting	point (NRP)		
Distance and bearing		NM	ſ	Deg 🖂 VFR			
Scheduled OR	Non-Scheduled		Domestic OR	International	ETO		
Scheduled On	Non-Scheduled		Domestic OR	international	EIO	73	
Nature of flight	Passenger A to A		Passenger A to B		Freight only		
	Agricultural		Business/executive	e	Other Hire/reward		
	Air Ambulance		Test or ferry/position	on	Training Dual		
	Training Solo		Parachuting		Other Private		
	Other (specify)						
Flight phase	parked		taxiing		takeoff		
	climb		hover		cruise		
	circuit		aerobatics		holding		
	descent		approach		landing		
	agricultural						
Effect on flight	Nil		Flight delayed/cand	celled	Aborted takeoff		
	Failure to get airborne		Emergency/precau	tionary descent	Emergency/precautionary landi		
lf weather is a significant	Go-around/missed app	roach	Abnormal approact	h	Diversion		
factor include in	Turnback		Engine(s) shutdowr	n	Significant loss of control/performation		
description of	Avoiding action		Overweight landing	9	Abnormal landing		
occurrence	Runway excursion		Other (specify)				
Pilot in command's na	ame			Lio	cence No.		
Pilot flight hours in last	t 90 days	Flight h	nours on type		Total flight hours		
Last checked	IFR BFR	6 month flight c	ompetency	By - name			
Date checked		Check pilot	's ID				
e of Occurren	Ce (refer AC12-1)						
Accident/incident	Collision/strike object		Component/system	failure malfunction	Loss of control		
	Engine power loss		Damage to aircraft		Airframe failure		
	Fire/explosion/fumes		Fuel/fluids occurrer		Flight crew illness/incapac	itatio	
				v equin/procedures	Evacuation		
	Injuries to persons		Failure of emergenc	y equip/procedures	Lituduation		
	Injuries to persons Pax/cargo related occu Emergency declaration		Failure of emergenc Valid warning/alert Other (specify)		Invalid warning/alert syste	m	

Airspace incident	Airspace ID - e.g AA / TMA/C				
	Near collision	Loss of separation Breach of other clearance	Unauthorised altitude penetration Pilot flight planning deficiency Other (specify)		
	Unauthorised airspace incursion Clearance/instruction deficiency	Flight information deficiency			
	TCAS alert RA	TA Intruder relative alt in feet	Relative position o'clock		
Navigation	Facility ID	Name	Facility Type		
Installation Malfunction	Failure/non availability	Coverage/intensity deficiency	Alignment/course deficiency		
	Excessive bends/roughness	False overhead/distance indication	Identification deficiency		
	Readability deficiency	Interference	Other (specify)		
Aerodrome	Physical surface deficiency	Surface marking deficiency	Wildlife incursion		
Occurrence	Physical obstruction	Equipment/installation deficiency	Apron management deficiency		
	Public protection deficiency	Other (specify)			
	Injuries to persons				

Dangerous Goods	Spillage/leakage Other (specify)			Fumes/gas/smoke/fire		Mis/non-dec	laration	
Bird Hazard	Strike		Near Strike	Species		Small	Medium	Large
	Number seen	1	2-10	11-100	100+			
	Number hit	1	2-10	11-100	100+			

Aircraft Defect/Engineering Details

Major component/system affected									
ATA Code	Part Defective								
Manufacturer				Model					
Part number	Part number Serial number								
TTIS	Hours	Cycles	TSO	Hours	Cycles	TSI	Hours		Cycles
Detection phase	Uns	cheduled OF	Scheduled	d maintenance	Manufact	turer advised	Yes	No	
Compliance with	AD	S	B Specify	reference					
Maintenance orga	anisation			Client ID		Telep	hone		
Aircraft damage I	evel	Destroyed	Substantial	Minor	Other (spec	ify)			
Aircraft disposal		Write-off	Repair	Unknown	Other (spec	cify)			

Engineering Description of Incident



The Civil Aviation Authority maintains a computer database which records all aviation-related occurrences.

The objective of reporting occurrences is to provide information for the CAA to improve flight safety.

This is achieved by analysis of safety-related trends so that preventative actions may be taken.

Your cooperation in notifying, reporting and investigating safety-related occurrences is requested so that together we can achieve a safer aviation environment.

FREEPOST NO. 146123





CIVIL AVIATION AUTHORITY OF NEW ZEALAND Te Mana Rererangi Tumatanui o Aotearoa

Safety Analysis Civil Aviation Authority PO Box 3555 Wellington 6140