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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 13/4.2.1 – AP150/25 (ASF)

1 December 2025

Subject: Air Cargo and Mail Security Course
(Aviation Security Training Centre (ASTC)
Auckland, New Zealand, 16 to 20 March 2026)

Action required: Reply by 2 February 2026

Sir / Madam,

In accordance with ICAO's objective to support Member States in meeting their obligations for civil aviation security under the Chicago Convention, and to promote the strengthening of aviation security worldwide, I am pleased to inform you that ICAO's **Air Cargo and Mail Security Course** has been enhanced, re-developed and being offered at **the ICAO ASTC in Auckland, New Zealand, from 16 to 20 March 2026.**

This five-day course, which will be delivered in **English**, is scheduled daily **from 9 a.m. to 5 p.m., Auckland time.** It is designed to enable the participants to integrate knowledge of ICAO Standards and Recommended Practices (SARPs) into the context of their designated role in their organization as part of a national responsibility to secure air cargo and mail against acts of unlawful interference, through the application of the relevant competencies and in accordance with Annex 17 – *Aviation Security* and the *ICAO Aviation Security Manual* (Doc 8973 – Restricted).

Nominees should work for the appropriate State authority responsible for aviation security, other regulatory authorities, airports, airlines, and/or other stakeholders that have an active role in maintaining air cargo and mail security. This course is also appropriate for national AVSEC instructors who are, or will be, responsible for training similar subject matter. In order to receive a certificate of successful completion, participants will be required to pass an end of course exam based on Annex 17, the *Aviation Security Manual* (Doc 8973-Restricted) and materials presented during the course.

A fee of **US \$500.00**, or the equivalent amount in local currency, will be charged to each selected participant to cover basic administration costs. Airfare, hotel and miscellaneous expenses are the responsibility of the participant's State administration. Participants are required to have their own medical insurance to cover costs, should any arise, as ICAO does not reimburse participants for such expenses.

You are invited to nominate suitable candidates to attend the training event using the enclosed nomination form (one per nominee). **Female candidates are strongly encouraged to be nominated, aligned with the ICAO Gender Equality Programme promoting the participation of women in the global aviation sector.** All nomination forms must be completed in full and **authorized** by the appropriate authority for aviation security of your State through official means. The closing date for nominations to reach this office (apac@icao.int; apac.avsec@icao.int) is **2 February 2026** in order to enable sufficient time for processing and for selected participants to make travel arrangements, to include visa applications, as necessary.

Selections will be made based on qualifications and experience. In order to ensure the quality of the training delivery, there are limitations on the maximum number of participants and nominations from each State will be considered on a space-available basis. For this reason, if a State is nominating more than one participant, it is important for the State to indicate the **priority order** of selection for each of their nominations and that all nominations are received by the deadline. Accepted nominees will be notified by ICAO once selections have been finalized.

Please note that participants who present themselves at the training without having been properly nominated and accepted will not be admitted. Those who have been accepted but do not attend the entire training will not receive a certificate at the end of the training event. Should a State wish to withdraw a nominee from the training after selection, ICAO and the ASTC must be notified as early as possible, before the commencement of the training event.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Enclosure:
Nomination form

